**Specs for consultancy opportunities – template**

**Role/position title:** Regional Coordinator: Vocational Training System Reform

**Location:** Tangier - Morocco

**Apply by:** 05/02/2017

**Start date:** 01/04/2017 (TBC)

**End date:** 31/03/2020

**Project description**

The project “*Kafaat Liljamia - Development of a quality, modern, labour market driven by an inclusive VET system in Morocco*” will be granted to the British Council in partnership with the Spanish International Development Agency (AECID) through a delegation agreement for implementation to the value of €2.4 million over three years.

It has the overall objective of supporting the reform of the Vocational Education Training (VET) system in its ambition to promote the development of human capital for sustainable, inclusive, participatory growth.

This action will contribute to specific objectives of developing a wider and more inclusive training offer and implementing more integrated governance and enhanced coordination between all stakeholders involved, by focusing on both regional and local level. It will align with the recently adopted Morocco National VET Strategy and build on the Governance for Employability in the Mediterranean (GEMM) project. The programme’s overall objective is to improve the model of regional VET governance so that it ensures the provision of high quality VET, relevant to the needs of the labour market and inclusive for all groups of society, in Tangier-Tetouan-El Hoceima and another selected region.

**Role description**

Under the supervision of the Project Team Leader and with the support of British Council and AECID staff, the Regional Coordinator will manage and plan the contract delivery in all aspects, ensuring that procedures are respected and the timeline is met according to quality standards. The main duties will include:

1. Coordinating and planning the overall management of the British Council’s component of the project focused on VET governance reform at regional level.
2. Being responsible for developing resourcing, financial planning, procurement and budgeting processes that meet the Description of Action (DoA) and British Council standards and ensuring these are adhered to throughout the project.
3. Producing internal project management tools (Project Management Plan, etc.) to ensure that client, corporate and programme standards are fully met.
4. Ensuring resourcing, financial planning and budgeting are carried out according to British Council standards.
5. Regular reviewing of work plan targets and budget implications of any modifications.
6. Reporting on issues/risks.
7. Leading on the development of the Monitoring & Evaluation (M&E) Plan and providing oversight of the M&E process.
8. Ensuring that positive and productive relationships with Moroccan stakeholders in the TVET sector (mainly) at regional and local level are in place and regularly monitored.
9. Supporting the Team Leader in the organisation of events and activities at regional level, as per the project plan and result areas.

The Regional Coordinator will be managed by the project Team Leader and will be accountable to British Council. He/ she will be based in Tangier (with a level of flexibility) for the duration of the project, with associated travel required to Rabat and other regions.

A total of 550 working days have been allocated for this position to be delivered over a period of 3 years.

The consultant shall be paid on a daily rate commensurate to experience and salary history.

**Qualifications and experience required**

**Essential**

* Degree in a relevant subject (political science, business administration, economics…).
* At least 3/5 years’ working experience as a project manager and proven project management skills.
* Professional experience with donor funded projects (EU, World Bank, UN, DFiD…) and familiarity with aid standards and procedures (LogFrame, Theory of Change, M&E tools…).
* Professional experience in Morocco, especially in engaging with high level public representatives and private sector stakeholders.
* Experience in public policy and/or public sector reform and/or private sector development.
* Analytical ability and report writing skills (narrative and financial reports, action plans, Terms of references).
* Excellent command of written and spoken French.
* Good command of written and spoken English and Arabic.
* Strong communicator.
* Leadership skills and high level of proactivity.
* Computer and digital literacy.

**Desirable**

* Professional experience in the education/VET sector.
* Knowledge of the political/economic context of Northern Morocco.

**How to apply**

If you are interested, please send your CV tailored to the above requirements to ***valeria.bianconi@britishcouncil.be*** with the title ***Regional Coordinator Morocco***.

Please note we can only respond to shortlisted applicants.